Columbia Friends of the Electric Trail

# Meeting Minutes

# March 1, 2021

## Opening

The regular meeting of the Columbia Friends of the Electric Trail was called to order at 6;15PM, on March 1, 2021, a Google virtual meeting, by Ron Rich, Chair.

## Attendance

Board members: Ron Rich, Jake Samascott, Jerry Callahan, Deb Shakotko, Dave Kolb, Robin Benziger, and joining at 6:25PM, Lee Jamison. CFET member Sean Cummings also attended and left the meeting following the Web Development proposal discussion.

## Review February 1, 2021 Board Meeting Minutes

Minutes for the above meetings were approved on a motion by Jerry, seconded by Jake.

## Treasurer and Budget Status Reports

See attached Treasurer Report for January 29 – February 22, 2021, and Budget Status Report dated February 27, 2021. These were approved on a motion by Deb, seconded by Jake. Jerry commented that we are running significantly behind budget in membership dues. Jerry and Deb had visited Community Bank to begin the process to add Deb to the signatory list in preparation for transitioning Treasurer duties. Ron noted that a reimbursement from our Greenway grant is forthcoming in the amount of $2539.02.

## Membership Report

Ron said we now have 112 members in total, including 38 individuals, 62 families, and 12 sponsor members. A number of former members have not yet renewed for 2021. Ron mentioned that a community member had approached him about a senior membership discounted rate. This was briefly discussed and the board decided not to alter membership rates at this time.

## Strategic Planning Committee Report

Robin reported that an additional retreat session will be held for the board on Saturday, using the same format as the retreat session. Robin will be in touch with consultant Jessica Hansen to review agenda for the upcoming session.

## Training and Maintenance Committee Report

Jake suggests an additional maintenance training session for April 2021, including training on the new mule which is now expected in late March.

## Web Development Proposal

Jerry noted again the positive experience that Friends of Lindenwald have had with Solasus for website development and maintenance. Sean said that the proposed Solasus contract seemed reasonable and suggested we include language regarding coordination of the website and our Facebook page, an IG account, etc., for social media promotion. Lee will be CFET’s main liaison with Solasus. Jerry made a motion to approve the Solasus proposal, Deb seconded and it was unanimously approved. Jerry will execute the contract and remit the initial payment to Solasus.

**2021 Greenway Grant Resolution**

Ron has prepared the Not-For-Profit Certification and Resolution authorizing him to submit the 2021 Greenway grant application on behalf of CFET (attached). This was approved on a motion by Jerry, seconded by Jake. Deb will sign the approved resolution and email to Ron.

## Earth Day Plans

The board continued discussing the possibility of engaging various local boy scout troops to pick up litter along the trail on Earth Day weekend. A troop would be assigned a particular segment of the trail along with a CFET member for guidance.

Robin asked what the process is for gaining permission to have an event on the trail. Ron said that the procedure is to call Andy Beers.

**NNCC Presentation**

Ron prepared a detailed PowerPoint about the trail for a community group presentation. He will be forwarding this to all board members.

Meeting adjourned at 7:15 PM. **Next meeting April 5, 2021, 6PM**, a virtual Google meeting. Jake will send out a meeting link prior to this date.

Submitted by Deb Shakotko, Secretary

Attachments: Feb Treasurer’s report and budget, Not-For-Profit Certification and Resolution

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